



# LOCKOUT PROCEDURE

CAT #:  
**MM237**

## EVO VALVE SEAT CENTER

Location: E-4

EVO LINE

**Purpose: For use by trained and authorized employees only. If you have questions contact your supervisor.**



**ISSUED FOR REVIEW**

### Lockout Hardware Needed:

Locks, Hasps, and Tags as Required

2 Lockout Locks Required

**Lockout Procedure - Always Perform Controlled Shutdown Before Locking Out**  
**Notify All Affected Persons In the Work Area Prior to Locking Out.**

**Steps: 2**

**1**



### Energy Tag and Description

**E168**

MM237 Main Disconnect

Electrical  
240 VAC

Located SouthWest of Machine

**Lockout Lock: 1**

*Fed From Panel PPF Circuit 2,4*

### Isolation Procedure

Place disconnect in the OFF position, attach lockout device(s) and lockout. Test the disconnect to be sure it cannot be moved to the ON position.

### Method of Verification

Go to Operator Panel at front of machine and push START, no activity should occur. If work is to be performed on the electrical system(s) then a Qualified Person must check to confirm 0 volts.

**2**



### Energy Tag and Description

**A126**

MM237 Main Air Valve

Compressed Air  
90 PSI

Located SouthEast End of Machine

**Lockout Lock: 1**

### Isolation Procedure

Turn valve handle to the CLOSE position, attach lockout device(s) and lockout.

### Method of Verification

Test the valve to be sure it cannot be moved to the "open" position. Verify air gages at East end go from operating PSI to zero PSI.

\* Ensure that the equipment is disconnected from the energy source(s) by first checking that no personnel are exposed, then verify the isolation of the equipment by operating the push button or other normal operating control(s) or by testing to make certain the equipment will not operate. **Caution: Return operating control(s) to neutral or "off" position after verifying the isolation of the equipment.**

**This equipment is now locked out. Perform servicing and/or maintenance.**



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### Release of Lockout/Tagout - Restoring Equipment to Service:

- (1) COMMUNICATE to all Affected Employees
- (2) VERIFY the safety of the area
- (3) ENSURE the safety devices and guards are in place
- (4) RETURN system functions
- (5) REMOVE your lock and tag
- (6) COMMUNICATE system re-energization
- (7) RE-ENERGIZE and test equipment